



WAIMATE HIGH SCHOOL

Minutes of the monthly meeting of the Waimate High School Board of Trustees held in the Staff Room on Monday 2nd June 2022 at 5.00pm

Administration

Present: Ms J Hunnikin, Mr B Hargreaves, Ms L Anderson, Mrs E Setterfield, Mrs A Soper, Miss K Melville, Miss K Briggs.

Apologies: Mrs L Shortus, Mr H Tait, Mrs K Tagaia.

Speaking Rights:

Declaration of Interest/Conflict of Interest: - N/A

Correspondence – N/A

Minutes of Previous Meeting 2nd May 2022

Moved, Ms L Anderson, Seconded, Mrs E Setterfield

CARRIED

BoT Chair Report

Mr B Hargreaves stated that his report will be discussed in topics throughout the meeting.

Senior Leadership Team Report/CoL Update

Report was circulated prior to the meeting and taken as read, Ms J Hunnikin spoke to the report and the trustees asked questions. Highlights of the report were:

- Ms J Hunnikin has added in upcoming events to her report.
- MOE have moved deadline for new pilot, there was a TOD to review this but it was not supported well by the MOE with documentation.
- New marketing for Open Day and Prospectus. Also met with Jo Sutherland from Waimate2gether to promote the school around the town.
- Makikihi School Board of Trustees wants help building a pole shed and thought the students might like to help under the guidance of Bruce Carlaw and can work towards NCEA Credits. We have to see if they are willing to pay for teacher release time.
- Ms J Hunnikin is planning a trip in June with Ryan Luckman from the Opportunities Project to go and look at Rathkeale College in Masterton to see how they operate their farm and Agriculture department.
- Ms J Hunnikin has her Principals appraisal on the 20th June with Neil Wilkinson. He will be speaking with teachers, parents and students.
- Cromwell High School are not happy to billet students for the exchange so the Board will be subsidising the costs of accommodation to make sure this exchange happens.
- In the past the board have paid for staff to get their Flu Vaccine.

Motion to pay for the staff to have their Flu Vaccine.

Moved, Mrs A Soper, Seconded Ms L Anderson

CARRIED

- The Property and Finance Committee had their first meeting on the 5th May 2022.

Motion to ratify the decisions from the Property and Finance Meeting.

Moved, Mrs A Soper, Seconded Ms L Anderson

CARRIED

Report Acceptance Moved, Ms J Hunnikin, Seconded Ms L Anderson

CARRIED

Financial Reports

May Financial Report was distributed prior to the meeting. Highlights of the report were:

- Overseas students can generate a lot of money for the school, it can cost around \$3500 for an agent to find students but this can be covered by 1 student. We could offer Homestays and equestrian which is always enticing to certain parts of the world.
- Mountainview School do their Healthy School Lunches in house and last year made \$300k. This is something we could look at in the future.
- Opportunities Project will no longer need the application form from us, we will continue to use them as a way of teachers applying for funds.
- We have received \$18,000 from the MOE for first time Principal's wellbeing fund. This is to support those principals during their first year as Principals and doing so during Covid. We will need to be accountable for money spent so will have to be wise about how we spend it.
- The MOE is looking at a different way to fund schools, instead of basing this on school roll and decile rating it will be based on the students.

Acceptance Moved, Ms L Anderson, Seconded Mr H Tait

CARRIED

General

- We are still managing Covid levels in staff and students. Staff are tired but still coping really well.
- We had 2 teams of squash players play in the Aoraki Champs today, the boys placed 9th and the girls came away champions.
- At the recent conference Ms J Hunnikin attended she was informed about a Limewire Security system that can help with bullying and can give parent ownership of it. There is a cost.
- We need to make sure we are adhering to the Privacy Act on all aspects.

In Committee Public Exclusion – 6.00pm

Resolved on the motion of Mr B Hargreaves that in terms of Section 47 of the Local Government Official Information and Meetings Act, 1987 the public be excluded from this part of the meeting and that will remain because the Board wishes to discuss a matter in relation to Personnel and for the reason the discussion of this matter in public would infringe the privacy of a natural person under Section 9 (2) (a) of the Official Information Act 1982. **Please refer to separate Minutes of matters dealt with In Committee**

The Board moved out of committee at 6.03pm.

Meeting Closure: Meeting closed at 6.03pm

Preparation for next meeting: 29th June 2022

Agenda Items for next meeting:

As per Annual Workplan

There being no further business Mr B Hargreaves declared the meeting closed at 6.03 pm

Board Chair signature:



Date:

